

## Volunteer Opportunities

### Board of Directors: Nova Services

Nova Services is a non-profit organization governed by a volunteer Board of Directors. The Board of Directors is a group of representatives of the community responsible for the mission, resource development and governance of the organization. They serve through the tenets of the Articles of Incorporation of the company and they are subject to Corporate By-Laws. They are led by the President of the Board of Directors.

Additionally the Board is supported by Ad-Hoc Committees that have been established to focus on areas of need within the organization. Volunteers and staff provide their expertise to assist these committees in the planning and implementation of organizational issues.

The support of volunteers is imperative to the programs and overall management of Nova Services. Through this support we are able to provide quality programming which assists juveniles, families and the community. We are able to provide direction to youth within our area. The Board of Directors provides an opportunity for volunteers to share their expertise, experience and resource knowledge. The Board of Directors also offers an opportunity to be personally involved in the lives of others and give back to the community in a positive way.

To learn more about Nova Services and the programs that we offer please visit our website at

Volunteers interested in becoming a Board of Directors member or Ad-Hoc committee member should contact:

Nova Services  
Kathy Fies  
702 Elm Street  
West Bend, WI 53095  
(262) 338-8842  
Email: [admin@novaservices.org](mailto:admin@novaservices.org)

## Board of Directors Application

Name \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Home phone: (\_\_\_\_) \_\_\_\_-\_\_\_\_ Home email: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Cell phone: (\_\_\_\_) \_\_\_\_-\_\_\_\_ Preferred phone number: (\_\_\_\_) \_\_\_\_-\_\_\_\_

Family: Spouse's name: \_\_\_\_\_

Children: \_\_\_Yes \_\_\_No Children's names: \_\_\_\_\_

### Employment

Occupation and title: \_\_\_\_\_

Company name: \_\_\_\_\_

Company address: \_\_\_\_\_

Work phone: (\_\_\_\_) \_\_\_\_-\_\_\_\_ Work fax: (\_\_\_\_) \_\_\_\_-\_\_\_\_

Work email (optional): \_\_\_\_\_

### Education/Credentials:

School	Degree	Completion date

Specific skills, expertise and professional background: \_\_\_\_\_

Special interests or hobbies: \_\_\_\_\_

Involvement with youth (past and present): \_\_\_\_\_

### Membership role in other organizations and clubs (past and present):

Organization	Role	Date of services

Professional affiliations: \_\_\_\_\_

Reason for interest in Nova Services Board membership: \_\_\_\_\_

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date

\_\_\_\_\_  
Executive Director Signature

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date