

Nova Services, Inc
702 Elm Street
West Bend, WI 53095

We are an equal opportunity employer.

Application for employment - Please Print

Position Applied For: _____ Date: _____

Name _____
first last middle

Address _____
street city state zip code

Telephone _____ Social Security No. _____

If you are under 20 years old, give date of birth: _____

Do you have transportation? _____ Describe _____

Do you have a drivers license? _____ License No. _____

Have you ever been convicted of a crime or have any charges pending? _____

If yes, describe: _____

(such convictions do not bar you from employment, but may be relevant if job related.)

Briefly describe why you desire employment with Nova Services, Inc. _____

Date Available for Work: _____ Please indicate the hours you would be able to work:

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--------|---------|-----------|----------|--------|----------|
| / | / | / | / | / | / | / |

Education

| Type of School | Name & Address | Course of Study | Did You Graduate | Degree or Diploma |
|-------------------|----------------|-----------------|------------------|-------------------|
| Middle School | | | Yes No | |
| High School | | | Yes No | |
| College | | | Yes No | |
| Business or Trade | | | Yes No | |
| Other | | | Yes No | |

Employment History

| | Employer's Name & Address | Supervisor's Name & Telephone No. | Job Title & Duties | Salary Start | Salary End | Reason for Leaving |
|-------|--------------------------------------|--|-------------------------------|---------------------|-------------------|---------------------------|
| From: | | | | | | |
| To: | | | | | | |
| From: | | | | | | |
| To: | | | | | | |
| From: | | | | | | |
| To: | | | | | | |
| From: | | | | | | |
| To: | | | | | | |

May we contact the past and/or present employer's listed? Yes No

If no, please indicate those you do not want us to contact: _____

References (business or personal)

Are you known to schools/references by another name? Yes No

If yes, please indicate the name(s): _____

| Name | Address | Telephone | Occupation | Years Known | Relationship |
|-------------|----------------|------------------|-------------------|--------------------|---------------------|
| | | | | | |
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1. I certify that the information contained in this application is correct to the best of my knowledge and I understand that deliberate falsification of this information is grounds for refusal to hire, or if hired, immediate termination.
2. I authorize the references listed above to give Nova any and all information concerning my previous employment and any information they may have personal or otherwise, and release all parties from all liability for damages that may result from furnishing the same to you. A photocopy of this release may be relied on by the person(s) providing the information as being valid as the original. 3. I understand that no representative of Nova has the authority to enter into any agreement for employment for any specified period of time, nor am I obligated to work for Nova for any specified period of time. I understand that if employed, my employment will be at will and may be terminated with or without cause at any time by me or Nova.

Signature _____ Date _____